

COURT SERVICES COMMITTEE  
MINUTES  
JANUARY 3, 2019  
5:00 PM

PRESENT: John O'Neill- Chairman, Abe Forsyth – Vice Chairman, Clyde Bunch, Pam Deppe, Catie Sheehan & Todd Smith.

MEMBERS NOT PRESENT: Tony DelGiorno

OTHERS: David Durall, Terry Moore, Suzann Maxheimer, Bob Scherschligt & Mary Carter (secretary)

Chairman O'Neill called the meeting to order at 5:01pm. ***Bunch made a motion to approve the minutes from December 6th and Smith seconded. Motion carried (5-0)***

**New Business:**

**Department Updates:**

**Court Administration:** – Suzann Maxheimer

1. Resolution for Westlaw Contract for Internet-based Legal Research for the period of 2/1/19 through 12/31/23.
2. Resolution for Westlaw Contract for Patron Access for the period of 2/1/19 through 12/31/23. ***Bunch made a motion to approve both & Sheehan seconded. Motion carried (5-0)***

Suzann reported that Colleen Lawless will be sworn in as an Associate Judge tomorrow. Gail Noll & Raylene Grischow will be sworn in next Friday as Circuit Judges.

**Public Defender:** – Bob Scherschligt-no report

1. Approval to hire a Senior Certified Law Intern (S. Ct. R.711) at an hourly rate of \$10.00/hr effective 6/1/19.
2. Pre-Travel Approval for Lindsay Evans to attend the Illinois Supreme Court Subcommittee meeting in Chicago, IL, from 1/10/19 through 1/11/19, at a cost of \$362.50. ***Smith made a motion to approve both & Bunch seconded. Motion carried (5-0)***

**Circuit Clerk:** –Paul Palazzolo/David Durall

**PROCUREMENT PRE-APPROVALS**

1. Resolution for intergovernmental agreement with the Village of New Berlin for digitICKET. ***Sheehan made a motion to approve & Bunch seconded. Motion carried (6-0)***
2. Purchase Order No. 2018-1221-02-Access2Go for web access line at a cost of \$4,600.80.
3. Purchase Order No. 2018-1221-03-Brinks for transportation of deposits to Prairie State Bank- at a cost of \$4,200.00.
4. Purchase Order No. 2018-1221-00 –Real Vision Software, Inc.-annual software support (renewal) at a cost of \$5,500.00.

5. Purchase Order No. 2018-1221-01- Verizon-wireless connections for laptops at a cost of \$6,841.80.
6. Purchase Order No. 2018-1231-00-Jano Technologies-contractual services at a cost of \$25,000. **#2-#6 –Bunch made a motion to consolidate & approve and Sheehan seconded. Motion carried (6-0)**

**Court Services:** - Mike Torchia

**PROCUREMENT PRE-APPROVALS**

1. Purchase Order Number 18.1206.008.602.JC1-Bob Barker for clothing and bedding for the Juvenile Detention Center at a cost of \$3,500.00.
2. Purchase Order Number 18.1203.008.402.JC1 & COUNTY BOARD RESOLUTION-Sangamon County Jail for meal expenses for detention residents at the cost of \$49,500.00.
3. Purchase Order Number 18.1204.008.407.JC1-Various Vendors for laundry, kitchen, hygiene, and program supplies for the Juvenile Detention Center at the cost of \$7,000.00.
4. Purchase Order Number 18.1205.008.510.JC1-AT&T for communication expenses for the Juvenile Detention Center at the cost of \$7,540.00.
5. Purchase Order Number 18.1203.008.541.JC1-Various County Detention Centers for out-of-county bed space at the cost of \$10,000.00.
6. Purchase Order Number 18.1204.008.541.JC1 & COUNTY BOARD RESOLUTION-Advanced Correctional Healthcare for medical services for the Juvenile Detention Center at the cost of \$79,206.00.
7. Purchase Order Number 18.1205.008.541.JC1 & COUNTY BOARD RESOLUTION-BI Incorporated for juvenile electronic monitoring services at the cost of \$42,000.00.
8. Purchase Order Number 18.1217.001.401.JC1-Staples Advantage for office supplies at the cost of \$4,350.00.
9. Purchase Order Number 18.1217.001.510.JC1-Motorola for radio network services at the cost of \$4,580.00.
10. Purchase Order Number 18.1217.001.541.JC1 & COUNTY BOARD RESOLUTION-Gateway Foundation for treatment services for problem-solving court participants at the cost of \$85,085.00.
11. Purchase Order Number 18.1217.001.541.JC2 & COUNTY BOARD RESOLUTION-Memorial Behavioral Health for treatment services for problem-solving court participants at the cost of \$49,907.00.
12. Purchase Order Number 18.1217.001.541.JC3-Technical Resources/Redwood Technologies for drug testing of probationers at the cost of \$17,730.00.
13. Purchase Order Number 18.1217.001.541.JC4 & COUNTY BOARD RESOLUTION-Capital Township for employment services for problem-solving court participants at the cost of \$71,500.00.
14. Purchase Order Number 18.1217.001.541.JC6 & COUNTY BOARD RESOLUTION-SIU-School of Medicine for psychiatric, medical, and evaluation services for mental health grants at the cost of \$87,177.00.
15. Purchase Order Number 18.1217.001.567.JC1-Springfield Mass Transit District for bus tokens/bus passes for problem-solving court at the cost of \$6,000.00.
16. Purchase Order Number 18.1207.035.529.JC1-Wex Bank for vehicle fuel for County vehicles at the cost of \$7,000.00.



17. Purchase Order Number 18.1210.035.541.JC1-BI Incorporated for adult electronic monitoring at the cost of \$12,500.00.
18. Purchase Order Number 18.1211.035.541.JC1-Redwood Technologies for drug testing kits at the cost of \$7,500.00.
19. Purchase Order Number 18.1213.035.551.JC1-Solution Specialties for case management system maintenance at the cost of \$5,000.00
20. Purchase Order Number 18.1214.035.567.JC1-Midwest Clinical counseling for sex offender evaluation at the cost of \$3,750.00.

***Bunch made a motion to consolidate & approve #1, #3, #4, #5, #8, #9, #12, #15-20 and Deppe seconded. Motion carried (6-0)***

***Deppe made a motion to consolidate & approve #2, #6, #7, #10, #11, #13 & #14 and Bunch seconded. Motion carried (6-0)***

\*\*The Juvenile Detention report: average daily population is 11.03 for December. Average for the year is 10.65. Capacity is 16. We are running at 66.6% capacity rate.

The requisitions were reviewed and signed. ***Smith made a motion to approve and Bunch seconded. Motion carried (6-0). Sheehan made a motion to approve the purchase reports and Forsyth seconded. Motion carried (6-0)***

There was no old business or public comment.

***Smith made a motion to adjourn, seconded by Bunch. The motion carried (6-0) and the meeting was adjourned at 518pm.***